

Statement of Income and Expenditure

Name of Grantee : [ABC Organisation]
 Project Title : [XYZ PROJECT]
 Date of Approval : 30-Sep-2021
 Amount of Approved Grant : HK\$4,000,000
 Project Period : From 1 October 2021 to 30 September 2023

Current Reporting Period : From 1 October 2021 to 31 March 2022

The Person-in-charge of the Grantee is required to attach this Statement of Income and Expenditure^(please see remark) to the Progress Report of the same reporting period for submission to the Secretariat of Lantau Conservation Fund Advisory Committee.

	Current Period	Cumulative Actual Year-to-date	Spending Position	
	Actual HK\$	Actual (A) HK\$	Total Approved Budget (B) HK\$	Cumulative Actual as % of Total Approved Budget (A/B x (%)
Income				
Grant from Lantau Conservation Fund	1,000,000	1,000,000	4,000,000	25.0%
Bank interest	1,500	1,500	0	#DIV/0!
Other income	1,000	1,000	0	#DIV/0!
Total Income	1,002,500	1,002,500	4,000,000	25.1%
Expenditure				
Project staff costs	558,000	558,000	2,240,000	24.9%
Payment to landowners	230,000	230,000	920,000	25.0%
Publicity expenses	25,000	25,000	80,000	31.3%
Conservation programmes costs	55,000	55,000	240,000	22.9%
Field projects expenses	41,000	41,000	180,000	22.8%
Insurance for third party liabilities	20,000	20,000	72,000	27.8%
General expenses	15,400	15,400	40,000	38.5%
Local transportation costs	13,000	13,000	60,000	21.7%
Administrative and overhead costs	25,900	25,900	120,000	21.6%
Accounting and auditing fees	0	0	48,000	0.0%
Total Expenditure	983,300	983,300	4,000,000	24.6%
Surplus/(Deficit)	19,200	19,200	0	#DIV/0!

Remark:

Pursuant to the project agreement dated DD/MM/YYYY made between the Government of the Hong Kong Special Administrative Region and [ABC Organisation] and the Guide to Application for Lantau Conservation Fund – Conservation and Related Projects in respect of the [XYZ project] funded by the Lantau Conservation Fund, the above Statement of Income and Expenditure was prepared from the books and records of [ABC Organisation] and has complied with, in all material respects, the requirements set in the above-mentioned project agreement.